

JOINT COMMITTEE OF THE WHOLE

January 12, 2026

City Hall Council Chambers

6:00 PM

ROLL CALL

Council President Tetzlaff presiding with Mayor Greuel, Alderpersons Krull, Vander Heiden, Hurkman, Gerbers and Schaumberg present. Also present City Administrator Sean Hutchison, Chief Schultz and DPW Director Schoen.

GUESTS

Ron Vande Corput Karl Schuh Carl Schaumberg

APPROVAL OF AGENDA

Motion - Hurkman moved to approve the agenda. Second by Gerbers. Motion carried.

APPROVAL OF MINUTES

Motion - Krull moved to approve the minutes from December 15, 2025 with the addition of a second motion of Gerbers for "Repeal and Recreate Sec 62.5 Street Use Permit Ordinance 2025-107". Second by Vander Heiden. Motion carried.

PUBLIC INPUT

ITEMS FOR DISCUSSION

SWEARING IN OF LIEUTENANT

Chief Schultz performed the Swearing in of Lieutenant Fuller.

GOLD CROSS AGREEMENT

The Seymour Ambulance Director summarized the need for the agreement. Joint Committee of the Whole reviewed the Gold Cross Agreement with Seymour Rescue.

Motion - Vander Heiden made a motion to recommend to council to approve the agreement with Gold Cross. Second by Schaumberg. Motion carried.

DECEMBER FINANCES

Joint Committee of the Whole reviewed December Finance Reports. Fire Chief Vande Corput commented on the additional work needed to repair the floor drains and thanked Schuh Construction for maintaining the quote given the additional work needed for repairs.

Motion - Vander Heiden made a motion to recommend to council to approve the payment of bills. Second by Gerbers. Motion carried.

ARIP GRANT MORROW STREET RECONSTRUCTION

JOINT COMMITTEE OF THE WHOLE

The City Administrator reminded Joint Committee of the Whole that the expenses being paid for Morrow Street reconstruction will be partially reimbursed by ARIP grant.

DECLARE 2018 KUBOTA AS EXCESS EQUIPMENT

The DPW Director summarized the reason for declaring the 2018 Kubota as excess equipment.

Motion - Krull made a motion to recommend to council to declare the 2018 Kubota as excess equipment. Second by Hurkman. Motion carried.

UNASSIGNED FUND BALANCE FOR ACCESS CONTROL PANEL FOR FIRE/EMS BUILDING

The Seymour Ambulance Director summarized the need for the panel due to it not always functioning properly when Rescue and Fire members are arriving for a call.

Motion - Schaumberg made a motion to recommend to council to use unassigned fund balance for the access control panel for the fire/ems building. Second by Hurkman. Motion carried.

OUTAGAMIE SPEEDWAY TEMPORARY B LIQUOR LICENSE

Joint Committee of the Whole reviewed the Temporary Class B License for the Outagamie Speedway.

Motion – Vander Heiden made a motion to recommend to council to approve the Temporary Class B License for the Outagamie Speedway. Second by Krull. Motion carried.

MAYOR

CITY ADMINISTRATOR

- Timelines were put together for TIF reporting guidelines for 2026.
- The debt payment calendar has been reviewed for 2026.
- The Plan Commission will be meeting this Thursday to review the Idlewild Planned Unit Development overlay final site plan. If the Plan Commission agrees with the site plan, the Commission will make a recommendation to the City council for final plan approval on January 26th.
- The clerk's office has been preparing for the FY 2025 audit. Staff had our kick-off meeting with the auditor last Thursday. Clerk Stover has done a wonderful job keeping the auditor informed throughout the accounting software transition last summer in preparation for the FY 2025 audit.
- Personnel Committee is looking at amending the Employee Handbook regarding vacation and clarifying the Police Department Union contract vacation schedule.
- Budgets came in well for FY 2025.

DIRECTOR OF PUBLIC WORKS
POLICE CHIEF

ADJOURN

Motion - Gerbers moved to adjourn. Second by Hurkman. Motion carried. Meeting adjourned.

Christy Stover, Clerk-Treasurer