

CITY OF SEYMOUR
ORDINANCE 2025-104

CREATE SECTION 46-5 UNDER ARTICLE I– TEMPORARY EXPANSION OF LICENSED PREMISES

THE CITY COUNCIL OF THE CITY OF SEYMOUR DO ORDAIN THAT SECTION 46-5 UNDER ARTICLE I BE CREATED:

Section 46-5 under Article I is to read as follows:

SECTION 1. Section 46.5 Seymour Municipal Code, is hereby created to read:

(1) Temporary expansion of licensed premises.

- a. *Temporary expansion of premises description.* The City Clerk is hereby authorized and directed to issue alcohol beverage licenses temporarily expanding the liquor license premises description for establishments holding an alcohol beverage license to include outdoor areas owned by or under control of the licensee, sidewalk areas immediately adjacent to the licensed premises, park property immediately adjacent to and contiguous with the licensed premises and any other outdoor area approved by the Police Department, Fire Department and Department of Public Works, as deemed necessary/appropriate.
- b. *Application.* A licensee holding any Class B (beer), Class B (liquor), or Class B combination license, as defined under Section 46.4, shall submit a separate application for Temporary Expansion of Licensed Premises to the City Clerk. The application shall include all of the following:
 1. A description of the event and area to be included in the temporary expansion to include the date and start time of the event and the date and end time for the event requiring said expansion. The expanded area is subject to the requirements of Wis. Stat. Chapter 125 and Seymour Code of Ordinances.
 2. Proof that the licensee has the right to occupy the area described by providing lease, deed, or written authorization from property owner.
 3. If the requested expansion is on City property licensee must provide a certificate of insurance including liquor liability and a separate additional insured endorsement naming the City of Seymour. If the property consists of City right-of-way the licensee must obtain a revocable occupancy permit by applying through the Department of Public Works.
 4. A security plan indicating how the area will be monitored and secured to delineate area boundaries as deemed necessary/appropriate.


- c. *Return to original premises description.* Any premises description expanded under this section shall be removed no later than December 31 of the year issued, at which time the licensed premises shall return to the liquor license premises description identified and approved as part of the licensee's annual license application without further action upon the part of the licensee or Common Council.
- d. *Revocation.* The City Clerk may revoke a temporary licensed premise expansion if they determine that the Licensee has violated Sec. 46-5, or Ch. 125, Wis. Stats.; if the revocable occupancy permit is revoked; if the licensee no longer has the right to occupy the area included as part of the temporary licensed premise expansion; if they determine that occupancy of the area is detrimental to the public health, safety, or welfare, or if the right-of-way subject to such temporary licensed premise expansion is required for some other public purpose.
- e. *Appeal Procedure.* Any person aggrieved may appeal the denial or revocation of a temporary expansion of licensed premises to Committee of the Whole. The applicant shall file written notice of appeal with the City Clerk within seven days after receiving notice of the denial. After obtaining receipt of the appeal, the Committee shall place the matter on the soonest Committee of the Whole agenda practicable for review.
- f. *Possession of intoxicants on expanded premises.* Individuals may consume intoxicating liquor or fermented malt beverages on any premises authorized under this section.

Adopted this 23rd day of June 2025

Published: June 27, 2025


Effective: June 28, 2025

CITY OF SEYMOUR



 Mary Greuel, Mayor

ATTEST:



 Christy Stover, Clerk-Treasurer